**Internship Topics - Finance & Human Resources Department**

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<th>Department</th>
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<td>Finance &amp; Human Resources Department</td>
<td>HR Benchmark Studies</td>
<td>For the successful execution of the Secretariat’s challenging Work Programme, it is essential to safeguard highly motivated workforce. Staff performance needs to be fairly evaluated and their contribution and achievement recognized and rewarded accordingly. In its continuous effort to ensure the Secretariat’s status as the employer of choice, the Finance &amp; Human Resources Department will be conducting various benchmark studies during the course of the year. The Department is looking for an enthusiastic associate who will render massive support to its human resources team. The main task will be the compilation of information and data collected from other international organizations and creating summaries for further analysis. In return, the selected candidate will gain knowledge and experience in human resources processes and best practices at various international organizations. Fundamental understanding of staff benefit, compensation and performance appraisal as well as basic knowledge of MS Office would be necessary.</td>
<td>IP-FHRD-1</td>
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